

**SOUTH MIDDLETON SCHOOL DISTRICT
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES
September 19, 2016**

The South Middleton Board of School Directors met on September 19, 2016, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:00 p.m.

ROLL CALL

The Secretary called the roll with all members present except as designated:

School Directors

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer

Administrative Staff

Dr. Alan Moyer, Superintendent

David Bitner, Asst. Prin. – YBMS

Connie Connolly, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir.

Joel Hain, Prin. – BSHS

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr. - Absent

Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS - Absent

Andrew Glantz, Dir. Buildings/Grounds

Chris Monasmith, Network Admin. - Absent

Kim Spisak, Asst. Prin. – Rice

Dr. Jesse White, Prin. – YBMS

Student Representatives

William T. Webber

Elaina Clancy

Visitors

See attachment to the minutes.

Board Secretary

Matthew Ulmer

Solicitor

Gareth Pohawka

INTRODUCTIONS AND RECOGNITION

Principals introduced the new professional staff for the 2016-2017 school year. Each new staff member spoke to the Board and the public about their background and experience.

CITIZENS PARTICIPATION – None

ACCEPTANCE OF MINUTES

Mr. Merlie made a motion, seconded by Mrs. Knavel, that the Board approves the minutes of the following meeting:

-Planning/Regular Board Meeting – 9/6/16

The motion passed unanimously.

FINANCIAL REPORT

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves the following financial items:

The Board approved payment of General Fund bills represented by checks #54207 to #54302 in the amount of \$522,717.63; and direct deposits represented by PYRL0909 in the amount of \$703,012.53 represented in attached summary.

The Board approved payment of Activity Fund bills represented by checks #15397 to #15402 in the amount of \$10,102.43 represented in the attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks #6969 to #6977 in the amount of \$241.95 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #19715 to #19739 in the amount of \$6,189.50 represented in the attached summary.

The Board approved payment of procurement card transactions for August 2016 in the amount of \$69,438.21 represented in the attached summary.

The Board approved the August 2016 Treasurer’s Report as attached.

The motion passed as follows:

Mr. Steven Bear - Yes

Mr. Michael Berk -Yes

Mrs. Stacey Knavel - Yes

Mrs. Elizabeth Meikrantz - Yes

Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes

Mr. Randy Varner - Abstain

Mr. Robert Winters - Yes

Mr. Scott Witwer - Yes

8 – Yes, 0 – No, 0 – Absent, 1 – Abstention

Mr. Ulmer reviewed the Act 1 timeline with the Board.

REPORTS OF THE SUPERINTENDENT AND STUDENT REPRESENTATIVES

Mr. Webber, Student Representative to the Board, shared information about the Debate team practices and fundraising for the Senior class.

Miss Clancy, Student Representative to the Board, shared information about the upcoming homecoming events, a program about the dangers of texting and driving, and donations for MiniThon.

Dr. Moyer, Superintendent, spoke with the Board regarding a request for a bus stop in the village of Boiling Springs. Currently there are no bus stops in the village, as it is less than 2 miles to the YBMS and BSHS campus and is not considered a hazardous route by the PA Department of Transportation. The Administration is proposing to temporarily suspend Policy #810 and create a centrally located bus stop for possibly up to 40 students at the intersection of Third and Walnut Streets.

After much discussion regarding the transportation request and Policy #810, the following motion was proposed:

Motion made by Mr. Winters, and seconded by Mr. Merlie that the Board move Policy #810 to immediate review by the Policy Committee and report out to the Board by October 3, 2016. On a roll call vote, the motion was defeated as follows:

Mr. Steven Bear – No
Mr. Michael Berk – No
Mrs. Stacey Knavel - No
Mrs. Elizabeth Meikrantz – No
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - No
Mr. Randy Varner - No
Mr. Robert Winters - Yes
Mr. Scott Witwer - No

2 – Yes, 7 – No, 0 – Absent, 0 – Abstention

Motion made by Mr. Varner and seconded by Mr. Bear, to suspend the second paragraph of Policy #810, effective immediately. On a roll call vote, the motion passed as follows:

Mr. Steven Bear – Yes
Mr. Michael Berk – Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz – Yes
Mr. Thomas Merlie - No

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Yes
Mr. Robert Winters - No
Mr. Scott Witwer - Yes

7 – Yes, 2 – No, 0 – Absent, 0 – Abstention

Motion made by Mr. Varner, and seconded by Mrs. Meikrantz, to move Policy #810 to the Policy Committee for review and report out at the next Board meeting, October 3, 2016. On a roll call vote, the motion passed as follows:

Mr. Steven Bear – Yes
Mr. Michael Berk – Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz – Yes
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Yes
Mr. Robert Winters - No
Mr. Scott Witwer - Yes

8 – Yes, 1 – No, 0 – Absent, 0 – Abstention

NOTICES AND COMMUNICATIONS - None

BOARD COMMITTEE REPORTS - None

NEW BUSINESS

Mr. Bear made a motion, seconded by Mr. Merlie, that the Board approves the agenda of September 19, 2016, with all corrections as indicated. **The motion passed unanimously.**

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board elects the following to serve as PSBA Officers for the 2016-2017 school year:

- President-Elect: Michael Faccinetto, Bethlehem Area S.D.
- Vice President: David Hutchinson, State College Area S.D.

-PSBA Insurance Trust Board:

- William S. LaCoff, Owen J. Roberts S.D.
- Kathy K. Swope, Lewisburg S.D.
- Mark B. Miller, Centennial S.D.
- Marianne L. Neel - West Jefferson S.D.
- Michael Faccinetto, Bethlehem Area S.D.

The motion passed as follows:

Mr. Steven Bear – Yes
Mr. Michael Berk – Yes
Mrs. Stacey Knavel - Yes
Mrs. Elizabeth Meikrantz – Yes
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes
Mr. Randy Varner - Yes
Mr. Robert Winters - No
Mr. Scott Witwer - Yes

8 – Yes, 1 – No, 0 – Absent, 0 – Abstention

Mr. Winters made a motion, seconded by Mr. Merlie, that the following items be approved in a block motion:

Policies - Second Reading - (Final)

That the Board approves the second reading (final) of the following policies:

- Policy #823 Naloxone
- Policy #909 - Municipal Government Relations
- Policy #910 - Community Engagement
- Policy #911 - New Media Relations
- Policy #912 - Relations with Other Educational Institutions
- Policy #912.1 - Harrisburg Area Community College
- Policy #913 - Non-School Organizations/Groups/Individuals
- Policy #914 - Relations with intermediate Units
- Policy #917 - Parent/Family Involvement
- Policy #919 - District/School Report Cards

Policies - First Reading

That the Board approves the first reading of the following policies:

- Policy #626 - Federal Fiscal Compliance
- Policy #626.1 - Travel Reimbursement
- Policy #808 - Food Services
- Policy #827 - Conflict of Interest

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- Policy #103 - Nondiscrimination
- Policy #248 - Unlawful Harassment
- Policy #701 - Facilities Planning
- Policy #703 - Sanitary Management
- Policy #705 - Safety
- Policy #706 - Property Records
- Policy #710 - Use of Facilities by Staff
- Policy #715 - use of Fax Machines - Recommend deletion of this policy

MH.IDD - Annual Letter of Agreement

The Board approved the annual letter of agreement for the 2016-2017 school year with the Cumberland-Perry Mental health, Intellectual & Developmental Disabilities (MH.IDD) to provide CASSP Elementary School-Based Program to children and families of the South Middleton School District. There is no cost to the district for this service.

New Business – Personnel

Professional - Employment - Full-Time Professional Staff

The Board approved the following full-time professional staff:

Name: Allison L. Rose

Position: Full-time English Teacher - BSHS - (Replacing Margaret Shenk)

Starting date: 10/31/16

Salary: Masters, Step 12 - \$52,316 (pro-rated)

Mentor Teachers - Extra Duty Employment

The Board approved the mentor teachers for the 2016-2017 school year:

Department Chairs - Extra Duty Employment

The Board approved the following team leaders/department chairs for the 2016-2017 school year:

-Jennifer Barnett - Kindergarten - (Replacing Kevin Scharlau) - \$2,573

-Pamela Garland - Creative Arts/Wellness/Fitness - (Replacing Jessica Lay) - \$2,573

-Sarah Deaven - 6th Grade Team Leader - (Replacing Laurie Gilbert) - \$2,573

Athletics - Extra Duty - Employment

The Board approved the extra duty, athletic employment for the 2016-2017 school year:

Co-Curricular - Extra Duty Employment

The Board employed the following extra duty, co-curricular employment for the 2016-2017 school year:

-Quiz Bowl - Mark Maurer - \$730 - (replacing Jennifer Chamberlin)

-2017 Class Adviser - Erin Pittman \$730 - (replacing Rob Waynick)

-Assistant HS Marching Band/MS Band - Phillip Hemperly - \$595*

-Assistant HS Marching Band/MS Band - Jason Roach - \$1,095*

*See Below:

*Phillip Hemperly - already approved for \$500 for band camp. Approval requested for additional \$595 to finish out assisting with marching band prior to the start of Mr. Roach. Mr. Roach will receive the other half of the extra duty contract for duties performed for the remainder of the school year.

Childrearing Leaves for 2016-2017 - Professional Staff

The Board approved the following childrearing leaves of absence for the 2016-2017 school year:

-Jalana Firestone - Family-Consumer Science Teacher - YBMS - From approximately 12/13/16 and returning in twelve weeks.

-Lauren Sadler - Kindergarten Teacher - Rice - From approximately 12/18/16 through the end of the 2016-2017 school year.

Resignation - Extra Duty - Athletics

The Board accepted the resignation of Kyle Dayhoff from the position of Assistant Wrestling Coach, effective immediately.

Retirement - Professional Staff

The Board accepted, with regret, the resignation of Sandra Slifko, from the position of BSHS Guidance Counselor, for the purpose of retirement, effective October 7, 2016.

Classified - Change of Pay Rate for Substitute Building Nurses

The Board authorized the administration to increase the pay rate of the substitute building nurses from \$14.15/hr. to \$16.00/hr. for the 2016-2017 school year. This pay rate is effective: September 20, 2016.

Classified - Creation of full-time paraprofessional positions for the Multiabilities Classroom for the 2016-2017 school year

The Board authorized the Administration to advertise and to fill three (3) newly created full-time paraprofessionals (special education aides) for the Multidisabilities Support classroom for the 2016-2017 school year. This class is a special education consortium class and all costs for these positions will be shared among the participating school districts. These positions are based on enrollment.

Classified - Employment

The Board employed the following classified personnel for the 2016-2017 school year:

Name: Jill A. McKeehan-Gettle, 215 Westgate Drive, Mt. Holly Springs, PA

Position: Part-Time Cafeteria Monitor - IFES - 3 hrs/day/180 days/yr. (replacing Ronna Mason)

Salary: \$10.80 hr.

Substitute Employment - Classified

The Board approved adding the following to the substitute aide list for the 2016-2017 school year:

Name: Lesa A. Bonner, 1138 Rockledge Dr., Carlisle, PA

Position: Substitute Classroom Aide

Rate: \$10.80/hr.

Classified - Childrearing Leave of Absence

The Board approved the childrearing leave request of Natalie Lebo, Aquatics Aide, effective approximately 1/2/17 through approximately 4/17/17.

The motion passed unanimously.

CITIZENS PARTICIPATION - None

ANNOUNCEMENTS & INFORMATION ITEMS - None

ADJOURNMENT

Mr. Merlie made a motion, seconded by Mrs. Meikrantz, to adjourn the meeting at 8:04 p.m.
The motion passed unanimously

Respectfully Submitted,

Matthew Ulmer
Board Secretary